



**Internal Quality Assurance Cell (IQAC)**  
**Narayana Engineering College::Gudur**  
(Approved by AICTE & Affiliated to JNTUA; An ISO 9001-2008 Certified Organization)

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Date: 13-Jun-2018

**Minutes of Meeting**

A meeting of all the members of IQAC of Narayana Engineering College, Gudur was convened on **13<sup>th</sup> June 2018** at 02.30 PM in the college Board Room. The meeting was held on the following agenda.

**Agenda:**

- |                  |          |   |
|------------------|----------|---|
| <b>Item No 1</b> | <b>→</b> | Action taken report on minutes of meetings held on 29.12.2017 |
| <b>Item No 2</b> | <b>→</b> | Remediation and reinforcement.                                |
| <b>Item No 3</b> | <b>→</b> | Outcome based education                                       |
| <b>Item No 4</b> | <b>→</b> | Innovation and Incubation center                              |
| <b>Item No 5</b> | <b>→</b> | Any other matter with the permission of the chairperson.      |

**The Minutes of IQAC minutes are as follows**

**Point no 1: Action taken report on Minutes of meetings held on 29.12.2017**

Chairperson requested the members to approve the minutes of its previous meeting and action taken.

- ✓ Suggested the departments and the academic committee to give more emphasis on the academics and further instructed to take measures to improve the academic results.
- ✓ Institute level and department level meetings were conducted to create awareness on NAAC accreditations.
- ✓ Confirmed the collaborations taken by the departments.
- ✓ An expert session was organized on NAAC Criteria to create awareness among the faculty members.
- ✓ Confirmed the placement and training programs conducted by the companies like Infosys, Just Dial, Go-Speedy, Main-Tech, Aliens Group, Vertex, TATA BSS, Bob Tech, Victory HR etc.
- ✓ A workshop was organized on the "Role Of accreditations In Technical Educational Institutions" by resource person K.Sai Sireesha, Vemu Engineering College, Chittoor.



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**Point no 2: Remediation and reinforcement.**

- Committee suggested planning and conducting remedial classes for slow learners during current semester carefully. Further, it was suggested to conduct remedial and remedial coaching for students at appropriate timings so that the students' will get benefited.
- Discussions on student centered approaches and initiatives to be taken.

**Point no 3: Outcome based education**

Members discussed on effective implementation of OBE and raised the following points :

1. Conducting OBE program during semester break.
2. Attainment mechanisms of program outcomes and its direct and indirect components.
3. Attainment of course outcome and its mappings with program outcomes.

**Point no 4 Innovation and Incubation center.**

- Chairperson, IQAC mooted the idea of Innovation and Incubation center for start-up activities and members suggested its effective implementation initiatives.

**Point no 5 Any other matter with the permission of chair**

- Chairperson discussed on Intellectual property rights (IPR) and importance of patent rights.
- Members from industry representative suggested the need for encouraging activities towards innovation and entrepreneurship and referred to initiatives by Govt. of India in this regard.
- Discussion on technical symposium and NIPUNA.

At the end of the minutes, the committee members resolved that the action taken and the meeting concluded with vote of thanks.

Sd/--  
(IQAC Coordinator)

Sd/--  
(Chairperson, IQAC)